

Position Description

POSITION DETAILS	
Date of PD	July 2022
Position Title	Team Member - Driver, Parks
Position Grade	3
Directorate Business Unit	City Assets & Operations Parks & Open Spaces
Reports to	Team Leader - Parks
Physical Requirements Category	Category 2- Field Role with considerable Physical Requirements

POSITION OVERVIEW
This role reports to a team leader and is responsible for delivering horticultural services that ensures Parramatta's parks and open spaces are maintained and improved to enhance the appearance of the city and to promote Parramatta as Australia's next great city. KEY RESPONSIBILITIES Operational (core) • Assist the Team Leader to deliver all works; programs/schedules to the agreed standards. • Drive/operate a Truck for the Parks Services teams and undertake the functions of a team member. • Undertake inspections of parks and other facilities to ensure that Council's exposure to liability is minimised. • Make decisions and implement work practices in line with acceptable practices of the Horticulture/Arboriculture/Green keeping, trade and industry. • Undertake a variety of tasks required for the successful completion of the functions of the Parks Services Team, to ensure the long-term management, condition and usability of assets and facilities under the care of the team • Adapt to changing priorities and undertake other tasks as directed, to assist other parks teams and operational areas, particularly in wet weather or other emergencies to meet community needs. • Carry out an agreed program of works to ensure the timely and effective completion of all objectives. • Provide feedback and input on improvements in operating procedures, programs and work schedules, including upgrading or improvements to plant, equipment, materials and tools used in the role. • Ensure correct completion of all necessary administrative functions (electronic or paper based) associated with the role.

- Have a good knowledge of Councils software and technology as it applies to this position (Worx online (IPad)) and troubleshooting capabilities within level of responsibility.
- Display an awareness of costs and ensure operations are undertaken efficiently with minimal waste
- Ensure a safe workplace for all works undertaken by;
 - Taking reasonable care for your own health and safety and the health and safety of others
 - Complying with any reasonable instructions, policies and procedures of Council.

Corporate (core)

- Ensure EEO, the principles for a culturally diverse society, and Council's policies, procedures and Code of Conduct are complied with at all times.
- Contribute to improved customer service and organisational effectiveness, by acting ethically, honestly and with fairness.
- Contribute to Council's sustainability objectives by reducing waste and litter, minimising consumption of fuel, energy and water while delivering services. Identify and report areas for potential improvement.

Knowledge

Qualifications (Level)

- Hold a current NSW Truck Driver's Licence (Minimum Class MR) with related experience.
- Possession of a construction industry certificate ("White Card").
- Chemical application Chem Use AQF3
- Asbestos Awareness
- Chainsaw operation certificate desirable (essential within Tree team)
- Traffic control licence (TCR)
- Power line awareness

Experience

- Relevant experience in area of specialisation in Parks Services including use of plant

Skills

- The capacity to undertake the physical requirements of the role and area of specialisation